

# **Student Handbook & Prospectus**

**Postgraduate Certificate  
& Diploma Programmes in  
APPLIED INTEGRAL STUDIES  
(Online)**

**School of Interdisciplinary and Transdisciplinary Studies  
Indira Gandhi National Open University  
Maidan Garhi, New Delhi 110 068**

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**“We do not belong to the past dawns,  
but to the noons of the future.”**

**- Sri Aurobindo**

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***“Education is a liberating force, and in our age it  
is also a democratizing force, cutting across the  
barriers of caste and class, smoothing out  
inequalities imposed by birth and other  
circumstances.”***

**— Indira Gandhi**

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**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**MAIDAN GARHI, NEW DELHI – 110068**

**APPLICATION FORM  
FOR  
PG CERTIFICATE & PG DIPLOMA PROGRAMMES  
IN  
APPLIED INTEGRAL STUDIES  
(Online)  
August 2009**

Last date to submit filled in application form: 15<sup>th</sup> July 2009

Price: Rs. 250/- by cash at the sales counter  
Rs. 300/- by registered post

Electronic version of the prospectus is available  
for download at:

<http://www.ignou.ac.in>

&

<http://www.integralstudiescentre.org>

### **RECOGNITION**

IGNOU is a CENTRAL UNIVERSITY established by an Act of Parliament in 1985 (Act No. 50 of 1985). IGNOU Degrees/Diplomas/Certificates are recognized by all the member institutions of the Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/Deemed Universities/Institutions.

### **RECOGNITION**

The International Centre for Integral Studies (ICIS) is a registered trust, set up in 2001 at New Delhi, for the purposes of higher education based on the integral philosophy of Sri Aurobindo and The Mother. The online postgraduate programmes of ICIS in Applied Integral Studies are recognised by IGNOU. ICIS is also engaged in creating a new paradigm of research based on the growth of consciousness. Towards this end it holds onsite as well as online courses, carries out research, publishes journals and books, and creates educational resources.

Vetted by: SED & SRD

June, 2009

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*Further information on the Indira Gandhi National Open University Programmes may be obtained from the University's office at Maidan Garhi, New Delhi-110068 or its website <http://www.ignou.ac.in>*

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# CONTENTS

|       |  |  |
|-------|--|--|
| 1.    | About the University .....   |  |
| 1.1   | Introduction .....   |  |
| 1.2   | Prominent Features .....   |  |
| 1.3   | Important Achievements .....   |  |
| 1.4   | The School of Studies .....  |  |
| 1.5   | Academic Programmes .....  |  |
| 2.    | About the International Centre for Integral Studies (ICIS) .....   |  |
| 2.1   | Vision .....   |  |
| 2.2   | Goals .....  |  |
| 2.3   | Areas of Study .....   |  |
| 2.4   | Teaching Methodology .....   |  |
| 3.    | About the Postgraduate Diploma & Postgraduate Certificate Programmes in .....                            |  |
|       | Applied Integral Studies   |  |
| 3.1   | The Nature & Utility of the Programmes .....   |  |
| 3.2   | Objectives .....   |  |
| 3.3   | Methodology & Structure .....  |  |
| 3.4   | Semester-wise Plan .....   |  |
| 3.5   | PG Diploma Programme .....   |  |
| 3.5.1 | Future Studies: Explorations towards a New Creation .....  |  |
| 3.6   | PG Certificate Programmes .....  |  |
| 3.6.1 | Explorations towards a New Creation of the Self .....  |  |
| 3.6.2 | Paradigms of Psychological Knowledge: A Historical & Cross-cultural Perspective .....                    |  |
| 3.6.3 | An Introduction to the Vedas in the Light of Sri Aurobindo .....   |  |
| 3.7   | Pre-Requisite Course .....   |  |
| 3.7.1 | An Introduction to Integral Studies: Key Perspectives from the Works of Sri Aurobindo & The Mother ..... |  |
| 3.8   | Evaluation   |  |
| 3.9   | Other Details  |  |
| 3.9.1 | Eligibility .....  |  |
| 3.9.2 | Minimum Age .....  |  |
| 3.9.3 | Medium of Instruction .....  |  |
| 3.9.4 | Admission Requirements & Policies of ICIS .....  |  |
| 3.9.5 | PG Certificate Programme Fee .....   |  |
| 3.9.6 | PG Diploma Programme Fee .....   |  |
| 3.9.7 | Students Intake .....  |  |
| 3.9.8 | Mode of Admission .....  |  |
| 3.9.9 | Programme Coordinator .....  |  |
| 4.    | University Rules .....   |  |
| 4.1   | Educational Qualifications Awarded by Private Institutions .....   |  |
| 4.2   | Incomplete and Late Applications .....   |  |
| 4.3   | Validity of Admission .....  |  |
| 4.4   | Reservation .....  |  |
| 4.5   | Scholarships and Payments of Fees .....  |  |
| 4.6   | Refund of Fee .....  |  |
| 4.7   | Official Transcripts .....   |  |
| 4.8   | Disputes on Admission and other University Matters .....   |  |
| 4.9   | Recognition .....  |  |
| 5.    | Appendices I – II .....  |  |
| 6.    | Admission Form .....   |  |



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# 1. ABOUT THE UNIVERSITY

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## 1.1 INTRODUCTION

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- Democratizing higher education by taking it to the doorsteps of the learners
- Providing access to high quality education to all those who seek it irrespective of age, region, religion and gender
- Offering need-based academic programmes by giving professional and vocational orientation to the courses
- Promoting and developing distance education in India
- Setting and maintaining standards in distance education in the country as an apex body

## 1.2 Prominent Features

IGNOU has certain unique features such as:

- International jurisdiction
- Flexible admission rules
- Individualised study: flexibility in terms of place, pace and duration of study
- Use of latest information and communication technologies
- Nationwide student support services network
- Cost-effective programmes
- Modular approach to programmes
- Resource sharing, collaboration and networking with conventional universities, open universities and other institutions/organisations
- Socially and academically relevant programmes based on students need analysis
- Convergence of open and conventional education systems

## 1.3 Important Achievements

- Emergence of IGNOU as the largest Open University in the World.
- Recognition as Centre of Excellence in Distance Education by the Commonwealth of Learning (1993).
- Taking IGNOU programmes to African and West Asian countries including Maldives, Mauritius, Nepal and Seychelles in all to 35 countries.
- Award of Excellence for Distance Education Materials by Commonwealth of Learning (1999).
- Launch of a series of 24 hour Educational Channels 'Gyan Darshan'. IGNOU is the nodal agency for these channels and regular transmissions are done from the studio at EMPC, IGNOU.
- Launch of 'Edusat' videoconferencing channel (2 way video, 2 way audio).
- Launch of Gyan Vani and other dedicated educational FM channels.

## **1.4 The Schools of Studies**

With a view to develop interdisciplinary studies, the University operates through its Schools of Studies. Each School is headed by a Director who arranges to plan, supervise, develop and organize its academic programmes and courses in coordination with the School staff and different academic, administrative and service wings of the University. The emphasis is on providing a wide choice of courses at different levels. The following Schools of Studies currently are in operation:

- School of Humanities (SOH)
- School of Social Sciences (SOSS)
- School of Sciences (SOS)
- School of Education (SOE)
- School of Continuing Education (SOCE)
- School of Engineering & Technology (SOET)
- School of Management Studies (SOMS)
- School of Health Sciences (SOHS)
- School of Computer & Information Sciences (SOCIS)
- School of Agriculture (SOA)
- School of Law (SOL)
- School of Journalism and New Media Studies (SOJNMS)
- School of Gender and Development Studies (SGDS)
- School of Tourism Hospitality Service Sectoral Management (SOTHSSM)
- School of Interdisciplinary and Trans-disciplinary Studies (SITS)
- School of Social Work (SOSW)
- School of Vocational Education and Training (SOVET)
- School of Extension and Development Studies (SOEDS)
- School of Foreign Languages (SOFL)
- School of Translation Studies and Training (SOTST)
- School of Performing & Visual Arts (SOPVA)

## **1.5 Academic Programmes**

The University offers both short-term and long-term programmes leading to Certificates, Diplomas and Degrees, which are conventional as well as innovative. Most of these programmes have been developed after an initial survey of the demand for such Programmes. They are launched with a view to fulfill the learner's needs for:

- Certification,
- Improvement of skills,
- Acquisition of professional qualifications,
- Continuing education and professional development at work place,
- Self-enrichment,
- Empowerment

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## **2. ABOUT THE INTERNATIONAL CENTRE FOR INTEGRAL STUDIES (ICIS)**

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The International Centre for Integral Studies is a registered trust, set up in 2001 at New Delhi, for the purposes of higher education based on the integral philosophy of Sri Aurobindo and the Mother.

### **2.1 Vision**

We have transited from the end of one era, to the dawning of a new age. Such periods, when looked upon retrospectively, are periods of turmoil, confusion and transition – and yet through it all, visible to the discerning eye are emerging fresh possibilities and opportunities for human progress and development. An example of this we can see, in the growing interest in subjective modes of knowledge and experience: prolific courses on offer in reiki and pranic healing, corporations and executives taking to meditation, health food, hathayoga and alternative learning and healing systems. Even Science, which can be called the modern day religion, has admitted that matter is not the be all and end all of creation, but is in fact dense energy. Today, a certain body of scientists is even looking at the hypothesis that energy itself is in fact only a particular mode of consciousness.

It is worth pausing here and asking ourselves why this has happened and how come we have moved from a materialistic model to a more subjective one? Perhaps because material and intellectual knowledge is no longer sufficient to handle the complexities of human existence. We as a human race have dissected and explored the phenomenal world, but know very little about ourselves. We are conquerors of the Moon and stars, but slaves of our emotions and desires. It is now dawning upon us that unless we begin to understand ourselves and master our nature, we shall be unable to govern the forces that control us and the world.

Even the present day aim of higher education, purported to be academic excellence leading to a successful life, is not being achieved. As long as knowledge is taught, rather thrust upon us, in piecemeal, tightly packaged snippets of information, excellence cannot be achieved. To lead a complete and successful life, a holistic and integral education for the flowering of the mental, vital, physical, psychic and spiritual capacities is essential.

It is towards this integrality that the ICIS courses aim. The academic curriculum, methodology and teaching-learning environment attempt to facilitate a synthesis between academic excellence, life-skills and self-knowledge.

The International Centre for Integral Studies (ICIS) has been founded to attempt to provide students with an integral education in order to prepare them to take this next step in evolution.

### **2.2 Goals**

1. To create a new paradigm of research based on the growth of consciousness.
2. To engage with all the mainstream disciplines of academia towards reshaping and giving them an integral vision and scope.
3. To create an integral curriculum for the development of the Mental, Vital, Physical, Psychic and Spiritual capacities of the human being.
4. To foster a comparative and interpretative understanding of the human self, society and civilization based on the integral yoga psychology of Sri Aurobindo and the Mother.
5. To encourage innovative research and application through cross-disciplinary, cross-cultural and multi-experiential approaches.
6. To apply the ideas and principles of Sri Aurobindo and the Mother to oneself, issues of life and society.

### **2.3 Areas of Study**

1. Consciousness Studies
2. Integral Yoga Studies

3. Philosophy
4. Psychology
5. Integral Education
6. Environment Studies
7. Civilisation & Culture Studies
8. Development Studies
9. Integral Health
10. Creativity Studies
11. Indian Studies
12. Future Studies

## 2.4 Teaching Methodology

- Aimed at a global reach, and aspiring to make itself available to all those who feel the call to such endeavors of integral knowledge and culture, the higher educational programs of ICIS are offered using leading-edge technologies which allow its users to overcome the barriers of geographical location or life circumstances and educate themselves through an inner growth process facilitated by our faculty.
- Our teaching and learning modes combine online multimedia content, online forum interactions and assignments, video, audio and printed materials, teleconferences and onsite seminars and retreats. In each course, course completion implies mandatory assignment responses, weekly forum discussions and attendance of at least two mandatory teleconferences. It may also include, particularly in cases where practical skill development is involved, onsite attendance as well. Students taking degree programmes are additionally required to attend at least one annual onsite study retreat.

### Online Pedagogy

#### Effective Online Pedagogy:

According to Vedantic traditions of education, learning proceeds through 3 stages – *sravana* (listening), *manana* (reflection) and *nidhidhyasana* (intuitive or experiential grasp). Our online pedagogy replicates this process through the student first listening to high-quality and inspiring audio lectures and engaging in extensive required and recommended readings (*sravana*), followed by reflection (*manana*) facilitated by self-assessed objective quizzes, faculty-mentored reflective assignments related to both lectures and readings and forum discussions and teleconferences. The highly individualized student-faculty relationship and requirements of deep reflection are meant to lead to an inner intuitive or experiential grasp of the subject (*nidhidhyasana*) which is evoked from the student through an end of course research paper or project, which represents a synthesis of ideas introduced during the course and a comparative or trans-disciplinary engagement with wider fields of study. The student is encouraged to apply his/her learning in daily life and chosen field of work – that being one of the important ICIS evaluation criterion.

#### Online Classroom:

ICIS uses one of the most widely used and leading-edge online learning platforms, Moodle, which allows students and faculty access to multimedia learning materials and interactive possibilities which are easy to use, intuitively and transparently organized, convenient, efficient and sophisticated. Audio lectures, text readings, weekly study schedules, course calendars, customized resources, forums and assignments are all integrated into each “classroom” space, so that the student’s interaction with course materials, other students and the facilitator becomes an intimate and pleasurable experience.

#### Onsite Components:

Face to face contact between students and faculty members in a learning community enhances certain learning factors not easy to replicate through online interactions. These include tacit learning through holistic behaviors, learning by example and through informal communication. A habitus of proximity between faculty members and students in a conscious environment facilitates intangible gains of growth and understanding. Moreover, integral studies must include possibilities of practical skill acquisition and learning by doing.

- A mandatory study retreat at the ICIS’ location in New Delhi for students taking degree programs plus

facilities for faculty members to spend extended periods of research and introspection time in this environment.

- Seminars, workshops, symposia, performances and courses teaching practical skills.

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### **3. ABOUT THE POSTGRADUATE DIPLOMA & POSTGRADUATE CERTIFICATE PROGRAMMES IN APPLIED INTEGRAL STUDIES**

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The Postgraduate Diploma & Certificate Programmes in Applied Integral Studies are offered **ONLINE** by the School of Interdisciplinary and Transdisciplinary Studies (SOITS), IGNOU in collaboration with the International Centre for Integral Studies (ICIS).

- **PG DIPLOMA PROGRAMME = 960 to 1080 Hrs. = 32 to 36 CREDITS**
- **PG CERTIFICATE PROGRAMME = 480 to 600 Hrs. = 16 to 20 CREDITS**

#### **3.1 The Nature & Utility of the Programmes**

- The Applied Integral Studies courses combine academic study and rigour with the growth of consciousness, based on the underlying philosophy of the Mother and Sri Aurobindo.
- The emphasis is on integration of the mental, vital, physical, psychic and spiritual parts of the human; as also the integration of the inner life of the human being with the outer disciplines of knowledge and action.
- The courses help the student gain insights into a specific subject area, as well as engage in reflection and an experiential application in one's own life.

#### **3.2 Objectives**

The ICIS courses aim at facilitating the following qualities in the student:

- Conceptual clarity
- Self-reflection leading to application in life
- Growth of consciousness
- Coherence and rigour in presentation of ideas
- Originality of thinking
- Wideness of scholarship and ability to synthesise diverse ideas

#### **3.3 Methodology & Structure**

- ICIS programmes are offered online through an e-learning platform – Moodle – with web-based learning materials and assignments. The student also receives one DVD (with one lecture) and a CD (with audio files of all lectures), by mail.
- Each programme comprises of a number of courses, which generally comprise of six units - five study units, and one assimilation and assessment unit. The programme culminates in a research practicum/ seminar unit.
- Each study unit comprises of a lecture by the facilitator (audio along with a lecture transcript/lecture notes), as well as required and recommended readings. After each lecture, the students complete the objective and reflective assignments which are available on the e-learning platform, and submit these online. They also receive the facilitator's feedback online – through the e-learning platform.
- Online forum discussions, links to relevant resources, support the students' learning.

- Periodic teleconferences (through Skype) provide an online space for the students to share and learn from each other, as well as interact as a group with the facilitator.
- The student identifies a topic of research and builds it up into a Research-based Project Paper – reflecting both understanding and application. Alternatively, the student prepares and presents a Research-based Seminar Paper or engages in Project work.

### 3.4 Semester-wise Plan

Each 16-Credit PG Certificate Programme comprises of the following:

- 10 Study Units – of 10 days each
- 2 Assimilation & Assessment Units – of 10 days each
- 1 Research Practicum/Seminar Unit – of 55 days:
  - o Project Proposal/Seminar Paper Abstract, & Feedback – 10 days
  - o Research Practicum & Project Writing (Submission of 1<sup>st</sup> draft)/Seminar Paper Writing & Submission – 30 days
  - o Facilitator Feedback & Final Project Submission/Facilitator & Peer Feedback & Discussion of Seminar Papers – 15 days

### 3.5 PG DIPLOMA PROGRAMME - BEGINNING 10<sup>TH</sup> AUGUST, 2009

The PG Diploma programme will run for two academic semesters. There will be a total of 32 Credits.

The following is an outline of the learning planned each semester.

| <u>Semester 1:</u>           | <u>Credits</u> | <u>Total</u> |
|------------------------------|----------------|--------------|
| Course 1 & 2                 | 6 credits each |              |
| Research Practicum/Seminar 1 | 4              | 16 credits   |
| <u>Semester 2:</u>           |                |              |
| Course 3 & 4                 | 6 credits each |              |
| Research Practicum/Seminar 2 | 4              | 16 credits   |
| TOTAL                        |                | 32 CREDITS   |

**Note:** Students without any background in Integral Studies will also need to take a 4-Credit Introductory Course – towards a 36-Credit PG Diploma Programme.

#### 3.5.1 FUTURE STUDIES: EXPLORATIONS TOWARDS A NEW CREATION

Credits : 32 to 36 (includes Research Practicums/Seminars)

Duration : One year

### 3.6 PG CERTIFICATE PROGRAMMES - BEGINNING 10<sup>TH</sup> AUGUST, 2009

The programmes will run for one academic semester. There will be a total of 16 Credits per programme – where One Credit = 30 learning hours (including listening to the lecture, reading the transcript, completing the required readings, completing objective and conceptual & application-based reflective assignments, participation in online forums and teleconferences, etc.). Each programme culminates in a research-based project paper or a seminar.

Note: Students without any background in Integral Studies will also need to take a 4-Credit Introductory Course – towards a 20-Credit PG Certificate Programme.

### **3.6.1 EXPLORATIONS TOWARDS A NEW CREATION OF THE SELF**

Facilitator : Ameeta Mehra

Ameeta Mehra (Chairperson-cum-Director, ICIS; Chairperson, The Gnostic Centre) has studied and received guidance in Sri Aurobindo and the Mother's Integral Yoga (1988-2000) under Dr. Nirodbaran (Literary Secretary & Personal Attendant to Sri Aurobindo).

Credits : 16 (includes a 4 Credit Research Practicum/Seminar)

Duration : Six months

#### **Course 1: Attitudes and Faculties for a New Creation (6 Credits)**

1. Developing the faculty of Imagination as a basis of New Creation
2. Understanding the role of Faith and Trust in the formative power of Imagination
3. The Power of Will
4. Aspiration and Desire – the need for Unity
5. The Power of Prayer in the Illumination of Knowledge and the removal of Obstructions
6. Assimilation & Assessment

#### **Course 2: Transforming the Character, Mind and Body (6 Credits)**

1. Transformation of Character: Understanding Atavisms and the role of the Subconscient
2. Transformation of the Mental: Envisioning a New Future: the limitation of Preconception and Prejudice
3. The Nature of the Body and the Need for its Perfection
4. Refinement and Culture of the Physical Consciousness
5. The Role of the Inconscience and Superconscience in the Perfection of the Physical Mind, Life and Body
6. Assimilation & Assessment

#### **Course 3: Research Practicum/Seminar/Project Work (4 Credits)**

### **3.6.2 PARADIGMS OF PSYCHOLOGICAL KNOWLEDGE: A HISTORICAL & CROSS-CULTURAL PERSPECTIVE**

Facilitator : Suneet Varma, PhD

Dr. Suneet Varma is an Associate Professor in Dept. of Psychology at the University of Delhi. Dr. Varma has worked extensively to bring cross-cultural perspectives in Psychology into the mainstream academics.

Credits : 16 (includes a 4 Credit Research Practicum/Seminar)

Duration : Six months

#### **Course 1: Paradigms in Contemporary Mainstream Psychology (6 Credits)**

1. Three aspects of knowledge paradigms
2. Historical emergence of Psychology as a science
3. Positivism, Post-positivism, and the Critical perspective
4. The Social Constructionist movement in Psychology
5. Participative Research/Co-operative Enquiry in Psychology
6. Assimilation & Assessment

#### **Course 2: New Directions and Alternative Paradigms in Psychology (6 Credits)**

1. An alternative history of Psychology
2. The Existential-Phenomenological and the Indian conception of knowledge
3. Avidya and Vidya as two distinct forms of knowing in the Indian tradition
4. Self knowledge in the Indian tradition

5. The Integral way of knowledge
6. Assimilation & Assessment

### **Course 3: Research Practicum/Seminar/Project Work (4 Credits)**

#### **3.6.3 AN INTRODUCTION TO THE VEDAS IN THE LIGHT OF SRI AUROBINDO**

Facilitator : Vladimir Yatsenko

Vladimir Yatsenko is a Russian scholar and teacher of Sanskrit and the Indian scriptures, settled in Auroville (an international township for human unity), since several years.

Credits : 16 (includes a 4 Credit Research Practicum/Seminar)

Duration : Six months

### **Course 1: An Introduction to Shruti Literature and the Vedic Symbolism in the light of Sri Aurobindo (6 Credits)**

1. Shruti and Smriti: The Structure and the general content of the Veda
2. The Vedic Vision
3. Night and Dawn
4. The Myth of the Lost Herds of Light and the Angirasa Rishis
5. Myths of Creation: Nasadiya sukta, Heaven & Earth, Hiranya Garbha
6. Assimilation & Assessment

### **Course 2: The Vedic Myths of Creation and the Concept of Sacrifice (6 Credits)**

1. Myths of Creation: Purusha Suktam, Visvakarman
2. Agni and the Concept of the Sacrifice
3. Hymns to the Mystic Fire
4. The conception of Speech in the Vedic Literature
5. The five Myths of Immortality
6. Assimilation & Assessment

### **Course 3: Research Practicum/Seminar/Project Work (4 Credits)**

## **3.7 PRE-REQUISITE COURSE**

**Essential for those not having a previous background in Integral Studies.**

### **3.7.1 AN INTRODUCTION TO INTEGRAL STUDIES: KEY PERSPECTIVES FROM THE WORKS OF SRI AUROBINDO & THE MOTHER**

Facilitator : Monica Gupta

Monica Gupta, an Assistant Professor in Gargi College, University of Delhi, has a background in Educational and Developmental Psychology, as well as the integral studies.

Credits : 4

Duration : 2 months

1. Introduction to Sri Aurobindo and the Mother
2. Integral Philosophy: Some Key Concepts
3. The Planes and Parts of the Being
4. The Fundamentals of Integral Yoga & Transformation
5. Social Evolution: Moving towards a Life Divine on Earth
6. Assimilation & Assessment

## **3.8 Evaluation**

Student performance assessment at ICIS is accomplished by the facilitator through a combination of objective

and subjective evaluation methods. These include objective quizzes, conceptual and application-based self-reflective assignments, online participation, research based project paper/seminar paper.

### 3.9 Other Details

**3.9.1 Eligibility** : Graduates from any discipline, with a good knowledge English, Internet skills and access.

**3.9.2 Minimum Age** : 18 years

**3.9.3 Medium of Instruction** : English

#### 3.9.4 Admission Requirements & Policies of ICIS

The applicant must demonstrate the following:

1. Have a **Bachelors degree** from a recognized college or university, with undergraduate coursework in the Humanities. In rare cases, applicants lacking an undergraduate degree and/or the required coursework will be considered, if they can demonstrate life experience and personal study to compensate.
2. English is the language of instruction at ICIS, and students are expected to be proficient in this language. Students who have done undergraduate work in languages other than English must demonstrate English competence through writing samples and an oral interview.
3. Must provide assurance of access to E-mail communication, and Internet browser enabled computer and ability to use online resources (including e-library). Moodle is the online learning management software platform of ICIS ([www.integralstudiescentre.org](http://www.integralstudiescentre.org)). For teleconferencing ICIS prescribes Skype (an online audio-conferencing system).

Any exception in stated policies 1 & 2 is made only by the Academic Council, with adequate documentation of equivalency maintained in the student's file.

#### Application Checklist

1. Every applicant for admission to the postgraduate Certificate courses must provide the following materials along with the Completed and signed application form, which should reach ICIS on or before the application deadline – via e-mail or by post. ICIS will not be responsible for any postal delay.
  - A passport-sized photograph.
  - A copy of a photo id (passport / electoral card).
  - Current resumé, or *curriculum vitae*.
  - A copy of grade sheet from their undergraduate or higher degree issuing institution (whichever is the latest), self-attested as a true copy.
  - Statement of Purpose for wishing to enroll in the Course (500 words).
  - Non-refundable Application Fee. (*Account Payee Cheque or Bank Draft in Indian Rupees, in favour of 'International Centre for Integral Studies', payable at Delhi, India*).
2. The fee should be sent by Registered Post/Speed Post/Courier to: Programme Coordinator, International Centre for Integral Studies, H-401, Som Vihar Apts., Sangam Marg, New Delhi 110022, India.
3. ICIS reserves the right to accept or reject an application without assigning any reason whatsoever.
4. ICIS reserves the right to amend, modify or alter the structure and content of the courses as well as other matters of policy & regulations regarding courses without assigning any reason or prior notice.

#### Acceptance & Enrollment

Applications for the Programmes are accepted on an ongoing basis.

Applications will be processed for completeness by the Admissions Office and reviewed for acceptance by the Academic Council. An oral interview may be conducted. Application deadlines for all materials is **four weeks** prior to the start of Term. Initial notifications of acceptance will be e-mailed to applicants two weeks after the application deadline.

### 3.9.5 PG Certificate Programme Fee :

| Fee                                     | Within India (in INR) | Outside India (in USD) |
|---|-----------------------|------------------------|
| Application fee                         | 250                   | 20                     |
| Course fee                              | 7000                  | 450                    |
| Evaluation & Certification fee          | 1100                  | 75                     |
| <i>In Cases where Applicable:</i>       |                       |                        |
| Prospectus fee (hard copy)              | 250                   | 20                     |
| Returned Cheque fee                     | 200                   | 15                     |
| Late Course Fee Payment (up to 15 days) | 2% of Course fee      | 2% of Course fee       |

#### Note:

- In case of an on-site practicum, the costs for the same to be borne by the student.
- For those taking the 4 Credit Pre-requisite Course 'An Introduction to Integral Studies: Key Perspectives from the Works of Sri Aurobindo & The Mother', there would an additional Course fee of Rs.2500 (USD 175).

**Scholarships:** Partial scholarships are available for needy and deserving students.

### 3.9.6 PG Diploma Programme Fee :

| Fee                                     | Within India (in INR) | Outside India (in USD) |
|---|-----------------------|------------------------|
| Application fee                         | 250                   | 20                     |
| Course fee                              | 14000                 | 900                    |
| Evaluation & Certification fee          | 2200                  | 150                    |
| <i>In Cases where Applicable:</i>       |                       |                        |
| Prospectus fee (hard copy)              | 250                   | 20                     |
| Returned Cheque fee                     | 200                   | 15                     |
| Late Course Fee Payment (up to 15 days) | 2% of Course fee      | 2% of Course fee       |

#### Note:

- In case of an on-site practicum, the costs for the same to be borne by the student.
- For those taking the 4 Credit Pre-requisite Course 'An Introduction to Integral Studies: Key Perspectives from the Works of Sri Aurobindo & The Mother', there would an additional Course fee of Rs.2500 (USD 175).

**Scholarships:** Partial scholarships are available for needy and deserving students.

**3.9.7 Students Intake :** Each programme will admit only 15-20 students. The reservation of seats for SC/ST/OBC and other categories will be there as per the University rules.

**3.9.8 Mode of Admission :** The admission will be on the basis of the applicant's Bachelors degree and mark-sheet, Statement of Purpose (400-500 words) stating why the student has opted for that particular course, CV.

**3.9.9 Programme Coordinator : Ms. Ameeta Mehra**

Chairperson-cum-Director

International Centre for Integral Studies (ICIS)

Website: [www.integralstudiescentre.org](http://www.integralstudiescentre.org); [www.gnosticcentre.com](http://www.gnosticcentre.com)

E-mail: [ameetamehra@hotmail.com](mailto:ameetamehra@hotmail.com); [admin@integralstudiescentre.org](mailto:admin@integralstudiescentre.org)

Tel: +91-9811066667; +91-9810052545; +91-9810515693

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## **4. UNIVERSITY RULES**

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The University reserves the right to change the rules from time to time. However, latest rules will be applicable to all the students irrespective of the year of registration.

### **4.1 Educational Qualifications Awarded By Private Institutions**

Any educational qualification awarded by the Private Universities established under the provisions of the "Chhattisgarh Niji Kshetra Vishwavidyalaya (Sathapane Aur Viniyaman), Adhinyam, 2002" are non-existent and cannot be made the basis of admission to higher studies with IGNOU.

### **4.2 Incomplete and Late Applications**

Incomplete application forms/ registration forms, received after due date or having wrong options of courses or electives or false information, will be summarily rejected without any intimation to the learners. The learners are, therefore, advised to fill the relevant columns carefully and enclose the copies of all the required certificates duly attested by a Gazetted Officer.

### **4.3 Validity of Admission**

Learners offered admission have to join on or before the due dates specified by the University. In case they want to seek admission for the next session, they have to apply afresh and go through the admission process again.

### **4.4 Reservation**

The University provides reservation of seats for Scheduled Castes, Scheduled Tribes, non-creamy layer of OBC, War Widows, Kashmiri Migrants and Physically Handicapped learners, as per the Government of India rules, for admission to its various programmes.

### **4.5. Scholarships and Reimbursement of Fee**

The learners belonging to reserved Categories, viz. Scheduled Castes, Scheduled Tribes and Physically Handicapped have to pay the full fee at the time of admission to the University along with other general category candidates.

SC/ST learners have to collect and subsequently submit their scholarship forms to the respective State's Directorate of Social Welfare or Office of the Social Welfare Officer, through the concerned Director (I/C), SOITS of IGNOU for reimbursement of programme fee.

Similarly, Physically Handicapped learners admitted to IGNOU Programmes are eligible for Government of India scholarships. They are advised to collect scholarship forms from the respective

State Government Directorate of Social Welfare or Office of the Social Welfare Officer and submit the filled-in forms to them through the Director (I/C), SOITS, IGNOU.

Scholarship scheme of National Centre for Promotion of Employment of Disabled People (NCPEDP) for Post Graduate level programmes is applicable to the students of this University also. Such students are advised to apply to awarding authority.

## 4.6 Refund of Fee

Fee once paid will not be refunded under any circumstances. It is also not adjustable against any other programme of this University. However, in cases where University denies admission, the programme fee will be refunded after deduction of registration fee through A/c Payee Cheque only through Director, SOITS, IGNOU.

## 4.7 Official Transcripts

The University provides the facility of official transcripts on request made by the learners on plain paper addressed to Registrar (SRE), IGNOU, Maidan Garhi, New Delhi-110 068. A fee of Rs.100/- per transcript payable through DD in favour of IGNOU is charged for this purpose. The students are required to pay Rs.250/- in case of request for sending transcript outside India.

## 4.8 Disputes on Admission & other University matters

The place of jurisdiction of filing of suit, if necessary, will be only New Delhi/Delhi.

## 4.9 Recognition

IGNOU Degrees/Diplomas/Certificates are recognized by all member Universities of Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/Institutions, as per UGC Circular letter no. F.1-52/ 2000(CPP-II) dated 5th May, 2004, AIU Circular No. EV/11(449/94/176915-177115 dated January 14, 1994 & AICTE Circular No. AICTE/Academic/MOU-DEC/2005 dated May 13, 2005. (See Annexure-I, II & III)

### PREVENTION OF MALPRACTICE/NOTICE FOR GENERAL PUBLIC

Students seeking admission to various academic programmes of Indira Gandhi National Open University are advised to directly contact IGNOU headquarters at New Delhi. Students interacting with intermediaries shall do so at their own risk and cost.

However, in case of any specific complaint regarding fraudulent institutions, fleecing students etc., please contact any of the following members of the Malpractices Prevention Committee:

1. Prof. Kapil Kumar (Tele: 2953 6342)
2. Prof. Anu Aneja, SOCE (Tele: 2953 6347)
3. Dr. S.B. Arora, Director, SOHS (Tele: 2953 2965)
4. Prof Sunita Malthorta, SOS (Tele: 2953 2167)
5. Registrar (Admn.) (Tele: 2953 2098)
6. Registrar (SED) (Tele:2953 5828)

As per directions of Hon'ble Supreme Court of India ragging is prohibited. If any incident of ragging comes to the notice of the authority the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the University.

### PRE-ADMISSION ENQUIRY ON ACADEMIC PROGRAMME

If you have any queries on academic aspects of the programme please contact the Director of the concerned School as indicated below on the address of the University.

*For further information, contact:*

Ms. Ameeta Mehra

Chairperson-cum-Director

**International Centre for Integral Studies (ICIS)**

H-401, Som Vihar Apts, Sangam Marg,

New Delhi 110022

Ph: +91-9811066667; +91-9810052545; +91-9810515693

Email: [ameetamehra@hotmail.com](mailto:ameetamehra@hotmail.com); [admin@integralstudiescentre.org](mailto:admin@integralstudiescentre.org)

For any further detail please visit IGNOU website: <http://www.ignou.ac.in> or ICIS website:

[www.integralstudiescentre.org](http://www.integralstudiescentre.org)

**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI-110002**

No.F.1-52/2000(CPP-II) 5th May, 2004

The Registrar  
Indira Gandhi National Open University

Maidan Garhi  
New Delhi-110068

**Sub: RECOGNITION OF DEGREES AWARDED BY OPEN UNIVERSITIES**

Sir/Madam,

There are a number of open Universities in the country offering various degrees/diploma through the mode of non-formal education. The Open Universities have been established in the country by an Act of Parliament of State Legislature in accordance with the provisions contained in Section 2(F) of the UGC Act, 1956. These universities are, therefore, empowered to award degrees in terms of Section 22(1) of the UGC Act, 1956.

A circular was earlier issued vide UGC letter N.F. 1-8/92(CPP) dated February, 1992 mentioning that the Certificates, Diplomas and Degrees awarded by Indira Gandhi National Open University are to be treated equivalent to the corresponding awards of the Universities in the country. Attention is further invited to UGC circular No. F1-25/93(CPP-II) dated 28th July, 1993(copy enclosed) for recognition of degrees and diplomas as well as transfer of credit for courses successfully completed by students between the two types of Universities so that the mobility of students from Open University stream to traditional Universities is ensured without any difficulty.

The UGC has specified the nomenclature of degrees under Section 22(3) of the UGC Act, 1956 to ensure mandatory requirements viz. minimum essential academic inputs required for awarding such degrees. A copy of Gazette Notification regarding specification of degrees issued vide No. 1-52/97(CPP-II) dated 31st January 2004 is enclosed. The details are also given in UGC Web site: [www.ugc.ac.in](http://www.ugc.ac.in)

May, I therefore request you to treat the Degrees/Diploma/Certificates awarded by the Open Universities in conformity with the UGC notification on specification of Degrees as equivalent to the corresponding awards of the traditional Universities in the country.

Yours faithfully  
Sd/-  
(Dr. [Mrs.] Pankaj Mittal)  
Joint Secretary

**Encl: As above**

**ASSOCIATION OF INDIAN UNIVERSITIES  
AIU HOUSE, 16 KOTLA MARG , NEW DELHI-110002**

Phone: 3312305, 3313390 Gram: ASINGU  
3310059, 3312429 Telex: 31 66180 AIU IN  
Fax: 011-3315105

No. EV/II(449)/94/176915-177115

January 14, 1994

The Registrar(s)  
Member Universities

**Subject: Recognition of Degrees/Diplomas of Open Universities**

Dear Sir,

The Standing Committee at its 237th meeting held at Utkal University and the 68th Annual Session of the AIU and in December, 1993 at the University of Delhi have decided to in principle that the Degrees of the Open Universities be recognized in terms of the following resolutions:

“Resolved that the examinations of one University should be recognized by another on a reciprocal basis, provided that the entrance qualification, duration of course and the general standard of attainment are similar to those prescribed by the recognized university.”

“Further resolved that in case of Degrees awarded by Open Universities, the conditions regarding entrance qualifications and duration of the course be relaxed provided that the general standard of attainment are similar to those prescribed by the recognized university”.

The decision is brought to the notice of the Universities for favour of appropriate action in the matter.

The additional information, if required in this behalf, may kindly be obtained from the Registrar of the Universities direct.

Thanking you,  
Yours faithfully,  
Sd/-  
(K.C. KALRA)  
Joint Secretary

# INDIRA GANDHI NATIONAL OPEN UNIVERSITY



## Application Form for Admission to Postgraduate Certificate/ Diploma Programme in Applied Integral Studies (Online) (JULY 2009 SESSION)

Form No.

Control Number

[To be submitted by the candidates who receive offer of admission from the University]

### INSTRUCTIONS

1. Please read the instruction in the Student Handbook and Prospectus before filling up the form.
2. Use BLACK BALL POINT PEN in boxes using English Capital Letters or English numerals
3. Do not make any stray marks on the sheet.
4. Do not staple, pin, wrinkle scribble, tear or wet this sheet
5. Write in CAPITAL LETTERS only within the box, without touching the lines as shown in the sample below:

1 2 3 4 A B C D E F G H I J K L M N O P

|  |   |  |
|--|---|--|
| <b>1. Programme Code</b> <input style="width: 100%; height: 20px;" type="text" value="C P S"/>   | <b>2. Enrolment No.</b> (For office use only) <input style="width: 100%; height: 20px;" type="text"/>   | <b>PHOTOGRAPH</b><br><br>Affix your latest passport size photograph (4 cm x 5 cm) duly attested by you.  |
| <b>3a. Are you already registered with IGNOU</b> (Write the relevant code in the box) <b>A1 Yes</b> <input style="width: 20px; height: 20px;" type="text"/> <b>B2 No</b> <input style="width: 20px; height: 20px;" type="text"/>   |   |  |
| <b>3b. If yes write the Enrol. No. &amp; Program Code in the boxes below:</b><br>Enrolment No. <input style="width: 100%; height: 20px;" type="text"/> Programme Code <input style="width: 100%; height: 20px;" type="text"/>  |   |  |
| <b>4. Date of Birth</b><br>Date <input style="width: 30px; height: 20px;" type="text"/> / Month <input style="width: 30px; height: 20px;" type="text"/> / Year <input style="width: 60px; height: 20px;" type="text"/>   | <b>5. Nationality</b> <b>A1 Indian</b> <input style="width: 20px; height: 20px;" type="text"/> <b>B2 Others</b> <input style="width: 20px; height: 20px;" type="text"/>   |  |
| <b>6. Sex:</b> (Write the relevant code in the box)<br><b>A1 Male</b> <input style="width: 20px; height: 20px;" type="text"/> <b>B2 Female</b> <input style="width: 20px; height: 20px;" type="text"/>   | <b>7. Category</b> (Write the relevant code in the box)<br><b>A1 - GEN B2 - SC D4 - OBC</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/><br><small>(In case of OBC student, Please also indicate code either D4 - A or D4 - B (i) Creamy Layer - D4-A (ii) Non-Creamy Layer D4B)</small> | <b>8. Territory Code:</b> (Write the relevant code in the box)<br><b>A1 Urban B2 Rural C3 Tribal</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> |
| <b>9. Marital Status:</b> (Write the relevant code in the box)<br><b>A1 Married B2 Unmarried</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>   | <b>10. Religion:</b> <b>A1 Hindu B2 Muslim C3 Christian D4 Sikh E5 Jain F6 Buddhist G5 Parsi H8 Jews I9 Others</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>  |  |
| <b>11. Whether Minority:</b> (Write the relevant code in the box) <b>A1 Yes B2 No</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>  | <b>12. Social Status:</b> (Write the relevant code in the box) <b>A1 Ex-serviceman B2 War widow C3 Not applicable</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>   | <b>13. Whether Kashmiri Migrant:</b> (Write the relevant code in the box) <b>A1 Yes B2 No</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>        |
| <b>14. Name of the Candidate</b> (Leave one box empty between First Name, Middle Name and Surname)<br><input style="width: 100%; height: 20px;" type="text"/>  |   |  |
| <b>15. Father's/Husband's Name/Mother's Name</b> (Strick out whichever is not applicable)<br><input style="width: 100%; height: 20px;" type="text"/>   |   |  |
| <b>16(a) Whether Physically Handicapped :</b> (Write the relevant code in the box)<br><b>A1 Yes B2 No</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>  | <b>16(b). If physically handicapped (nature of disability):</b> (Write the relevant code in the box)<br><b>A1 Hearing Impairment B2 Locomotor Impairment C3 Visual impairment D4 Reading Disability E5 Any other, Please specify</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>        |  |
| <b>17. Employment Status:</b> (Write the relevant code in the box)<br><b>A1 Unemployed B2 IGNOU Employee C3 Employed E5 KVS Employee</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>                             |   |  |
| <b>18. Details of Scholarship being received if any:</b><br>(a) Annual Scholarship Amount <input style="width: 100%; height: 20px;" type="text"/>  | (b) Deptt. Offering (Write the relevant code in the box) Scholarship <b>A1 Govt. Deptt. B2 Other</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>  | (c) Family income (yearly) <input style="width: 100%; height: 20px;" type="text"/>   |
| <b>19. Educational Qualifications;</b> (Which makes you eligible for the programme)  |   |  |
| (a) Qualification Code <input style="width: 100%; height: 20px;" type="text"/>   | (b) Main Subjects <input style="width: 100%; height: 20px;" type="text"/>   | (c) Year of passing <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/><br><small>(Last 2 Digits only)</small>   |
| (d) Division <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/><br><small>(01, 02, 03 or 04) for pass</small>   |   | (e) % of marks <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/><br><small>(Do not use Decimals)</small>   |
| (f) Board Code <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/><br><small>(Wherever required)</small> |   |  |

20. Details of Registration Fees

DD/Challan No.

DD/Challan Date

Bank Name :

21. Address for Correspondence (Do not give Post Box No. Leave a blank between each unit of address like House No., Street Name, P.O., etc.)

City

District

State

Pin Code

22. Landline Telephone Number (if any) with STD Code

STD Code  Telephone No.

23. Fax No. (if any) with STD Code

STD Code  Fax No.

24. Mobile Number (if any)

25. E-mail address/ID (if any)

26. Previous Background In Integral Studies (study Of Sri Aurobindo's & The Mother's Works) – To Be Attached Separately With This Form.

27. Statement of Purpose for enrolling for this Programme (400-500 words) – to be attached separately with this form.

### DECLARATION BY THE APPLICANT

I hereby declare that I have read and understood the conditions of eligibility for Postgraduate Certificate/Diploma Programme in Applied Integral Studies for which I seek admission. I fulfill the minimum eligibility criteria and I have provided necessary information in this regard. In the event of any information being found incorrect or misleading, my candidature shall be liable to cancellation by the University at any time and I shall not be entitled to refund of any fee paid by me to the University. Further, I have carefully studied the rules of the University as printed in the Prospectus and I accept them and shall not raise any dispute in the future over the same rules.

Date

Signature of Candidate

### INSTRUCTIONS FOR CANDIDATES

- Please send your Filled Application form by Regd. Post / Speed Post to the  
**Programme Coordinator**  
**International Centre for Integral Studies (ICIS)**  
**H-401 Som Vihar Apts, Sangam Marg**  
**New Delhi 110022**
- Please attach your current resume (CV).
- Application submitted at any other office of the University will not be entertained.
- Please retain the photocopy of the filled-in form for future reference.
- Affix the photograph and enclose the following:
  - Attested Certificates and Mark sheets in support of your educational qualifications.
  - Attested Category Certificate for SC/ST/PH/OBC/Kashmiri Migrant/War Widow candidates, wherever required.
  - Attested Age certificate

## INSTRUCTIONS

1. This card should be produced on demand at the Study Centre and Examination Centre or any other Establishment of IGNOU to use its facilities.
2. The facilities would be available only relating to the course or courses for which the student is actually registered.
3. Duplicate Identity Card will be issued by the Regional Director, on payment of Rs. 20/- by way of Demand Draft only in favour of IGNOU payable at the city where Regional Centre is located.
4. Loss of Identity Card is to be reported immediately to the nearest Police Station.
5. Identity Card is to be submitted to the issuing authority after completion of the said programme.



## STUDENT CARD

(FOR USE OF IGNOU FACILITIES ONLY)

## Indira Gandhi National Open University

### ACKNOWLEDGEMENT CARD

Dear Student,

Thank you for joining IGNOU Programme. We acknowledge the receipt of your application form. Please mention Enrolment Number and course applied for in all your future correspondence with the University.

#### To be filled in by the Student.

Course Applied for : .....

DD/Challan No. : .....

DD/Challan Date : .....

Amount : .....

DD Drawn on : .....

#### For Office Use Only

Your Enrolment Number is

Enrolment No. \_\_\_\_\_

Name of the Programme \_\_\_\_\_

Name \_\_\_\_\_

Father's/Husband's/Mother's Name \_\_\_\_\_

\_\_\_\_\_

Address (in Capital Letters) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pin Code \_\_\_\_\_

Full Signature of the Candidate \_\_\_\_\_

**PASTE**

LATEST PHOTOGRAPH TO  
BE PASTED WHICH WILL  
BE  
ATTESTED BY  
UNIVERSITY OFFICERS

ATTESTED BY  
REGIONAL DIRECTOR \_\_\_\_\_  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

**Please mention your full postal address at the space allocated**

Affix  
Postage  
stamp for  
Rs 6/-

To

\_\_\_\_\_  
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\_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

From  
The Regional Director,  
IGNOU Regional Centre

\_\_\_\_\_  
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PIN:

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